

Council Chambers, Municipal Building, Baraboo, Wisconsin
Tuesday, June 25, 2019 – 7:00 p.m.

Mayor Palm called the regular meeting of Council to order.

Roll call was taken.

Council Members Present: Wedekind, Kolb, Plautz, Sloan, Petty, Ellington, Alt, Kierzek, Thurow

Council Members Absent:

Others Present: Clerk Zeman, Atty. Truman, K. Stieve, C. Haggard, Lee Szymborski, members of the press and others.

The Pledge of Allegiance was given.

Moved by Ellington, seconded by Kolb and carried to approve the minutes of June 11, 2019.

Moved by Alt, seconded by Wedekind and carried to approve the agenda.

Compliance with the Open Meeting Law was noted.

PRESENTATION - None Scheduled.

PUBLIC HEARING – None Scheduled.

PUBLIC INVITED TO SPEAK – No one spoke.

MAYOR'S COMMENTS:

- The Mayor congratulated the following City Employees on their anniversaries:
 - ❖ Brad Philabaum, CDA Maintenance, 5 years
 - ❖ Ruth Browning, Police Dept./CDA Compliance Officer, 25 years

CONSENT AGENDA

Resolution No. 19-47

THAT the Accounts Payable, in the amount of \$ 219,854.23 as recommended for payment by the Finance/Personnel Committee, be allowed and ordered paid.

Resolution No. 19-48

WHEREAS, for the reasons stated below, the following delinquent personal property accounts are hereby written off in the amount of **\$58.69:**

<u>Business Name</u>	<u>Tax Year</u>	<u>Amount</u>	<u>Reason</u>
Dennison Used Cars	2009	\$ 27.29	Statute of Limitations
Jeffrey Janek Agency	2017	\$ 31.40	Out of business
Total		<u>\$ 58.69</u>	

WHEREAS, for the reasons stated below, the following accounts receivable balances are written off in the amount of **\$785.34:**

Name	Tax Year	Amount	Reason
Culberson, Ebony	2018	\$ 14.25	State Debt Collection balance too low
Hill, Jessica	2018	\$ 15.13	State Debt Collection determined uncollectible
Kleinschmidt, Angela	2018	\$ 363.05	Deceased
Pereira, Maricella	2018	\$ 200.00	Out of State
Salazar, Joseph	2018	\$ 100.00	Cannot Certify
Woodward, Patricia	2015	\$ 92.91	Deceased
Total		<u>\$ 785.34</u>	

WHEREAS, for the reason stated below, the following CDA account receivable balance is hereby written off in the amount of **\$704.68:**

Name	Tax Year	Amount	Reason
Davis, Virginia	2014	\$ 704.68	Deceased

NOW, THEREFORE, BE IT RESOLVED, that the above referenced delinquent accounts are hereby written off, thus removed from or netted against receivables.

Resolution No. 19-49

THAT, Dave Kitkowski be appointed to the Emergency Management Commission serving until April 21, 2020.

THAT, Tony Kujawa be re-appointed to the Library Board serving until June 30, 2022.

Moved by Wedekind, seconded by Plautz and carried that the Consent Agenda be approved-9 ayes.

NEW BUSINESS

Resolutions:

Resolution No. 19-50

WHEREAS, hazard mitigation planning is the process of developing a set of actions designed to reduce or eliminate long-term risks to people and property from hazards and their effects; and

WHEREAS, the Sauk County Hazard Mitigation Plan: 2018-2024 ("PLAN") attempts to assess the magnitude of the risks and develop strategies for minimizing or reducing risks; and

WHEREAS, the City of Baraboo worked with Sauk County Emergency Management to update the Plan, which was last updated in 2011, and

WHEREAS, the City of Baraboo makes the following findings regarding this matter:

1. Natural disasters pose a tangible threat to residents and property.
2. Undertaking hazard mitigation actions before disasters occur will reduce the potential for harm to residents and property and save taxpayer dollars.
3. Preparation of this Plan is in the public interest.
4. This Plan is intended to serve as a general strategy and may be amended from time to time.

5. Nothing in this Plan obligates the City of Baraboo to undertake any of the recommended activities and/or projects.
6. Adoption of the Plan is needed to apply for federal funding for certain mitigation projects.

NOW, THEREFORE, BE IT RESOLVED, the Plan entitled “Sauk County Hazard Mitigation Plan: 2018-2024” is hereby adopted; and

BE IT FURTHER RESOLVED, the City of Baraboo Clerk is directed to send a signed copy of this resolution, at her earliest convenience, to Jeff Jelinek, Sauk County Emergency management Director.

Moved by Wedekind, seconded by Sloan and carried that **Resolution No. 19-50** be approved-9 ayes.

COMMITTEE OF THE WHOLE

Moved by Kolb, seconded by Petty to convene as a Committee of the Whole for the presentation and discussion from Lee Szymborski, GovHR, regarding the status for recruitment of the City Administrator position.

Moved by Ellington, seconded by Alt to reconvene into regular session.

ADMINISTRATOR AND COUNCIL COMMENTS: *None.*

REPORTS and MINUTES

The City officially acknowledges receipt and distribution of the following:

- **Reports:** May, 2019 Treasurer, Airport, Fire Department
- **Minutes from the Following Meetings:**

Finance/Personnel Committee – Dennis Thurow Committee Room, #205

June 25, 2019

Members Present: Petty, Thurow, Sloan

Absent:

Others Present: Mayor Palm, E. Truman, B. Zeman, C. Haggard

Call to Order –Ald. Petty called the meeting to order at 6:30 p.m. noting compliance with the Open Meeting Law. Moved by Sloan, seconded by Thurow to approve the minutes of June 11, 2019 and carried unanimously. Moved by Sloan, seconded by Thurow to approve the agenda. Motion carried unanimously.

Action Items

- a) **Accounts Payable** – Moved by Sloan seconded by Thurow to recommend to Council for approval of the accounts payable for **\$219,854.23**. Motion carried unanimously.
- b) **Writing off Uncollectible Accounts** - The committee reviewed the list of uncollectible accounts. Moved by Sloan, seconded by Thurow to recommend to Council for approval. Motion carried unanimously.

Informational Items

- a) City Attorney’s report on insurance claims
 - o Claim Denial – Dorothy Schuetz requested \$500 for damages to vehicle due to alleged pothole.
- b) Atty. Truman explained that we are currently looking at obtaining RFP or RFQ for agenda and minutes management services.

Adjournment – Moved by Sloan, seconded by Thurow and carried to adjourn at 6:14pm.

- **Copies of these meeting minutes are on file in the Clerk's office:**

Plan Commission	05-21-19	UW Campus Comm.	05-16-19
CDA	05-07-19	Public Arts	05-23-19
Park & Rec. Comm.	05-13-19	Police & Fire Comm.	05-20-19
Library	5-10-19, 5-14-19, 5-20-19, 5-21-19, 5-24-19		

- **Petitions and Correspondence Being Referred:** *None.*

ADJOURNMENT

Moved by Sloan, seconded by Wedekind, and carried on voice vote, that the meeting adjourn at 7:25pm.

Brenda Zeman, City Clerk